

0 BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, DECEMBER 18, 2019

7:00 P.M.

AGENDA

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2017-2019

___ Ammie Davis

___ Joseph Ryan

___ Ed Simpson

SY 2018-2020

___ Marianne Brown

___ Pam Chiaradia

___ Jeff Whitman

SY 2019-2021

___ James Blumenstein

___ Allison Cox

___ Ralph Gilmore

SY 2019 Mt. Ephraim Representative

___ Nancy Schiavo

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

 Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

 Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

 Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

 X Any investigations of violations or possible violations of the law;

 Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

 X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

 Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

IV. Call Meeting to Order

V. Flag Salute

VI. **Report:** Student Council Representative Riley Jakubowski

VII. **PRESENTATION:** RECOGNITION OF BOARD MEMBER

Everett Simpson Board Member 2017 – 2019

VIII. **Spotlight Program:**

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR NOVEMBER 2019:

Pre-Kindergarten
Luke Gleason

Kindergarten
Rebel Vitanza

Grade One
Lola Cox

Grade Two
Roman Santore

Grade Three
Leah Schiavo

Grade Four
Ben Lougheed

Grade Five
Katharine McGurk

Grade Six
Francis Mattson

Grade Seven
Clark Davis

Grade Eight
Sydney Williams

Freshman Class
Brandon Wilson

Sophomore Class
Ryan Doughty

Junior Class
Nathaniel Cipriano

Senior Class
Jaquan Mellette Skates

IX. **RECESS:**

X. **Approval Of Board Minutes:**

1. Motion to approve the following minutes:

November 20, 2019 Public Session

November 20, 2019 Executive Session

Motion to Approve: _____

Second: _____

Roll Call:

___ Marianne Brown

___ Allison Cox

___ Joseph Ryan

___ Ed Simpson

___ James Blumenstein

___ Ammie Davis

___ Nancy Schiavo

___ Jeff Whitman

___ Pam Chiaradia

___ Ralph Gilmore

XI. **Participation:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

XII. **GOVERNANCE:** Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo

- Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

Policy	Title	New/Revised
3370	Teaching Staff Member Tenure	Revised

- Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
1642	Earned Sick Leave (M)	New
7440	School District Security (M)	Revised
8600	Student Transportation (M)	New

Policy	Title	New/Revised
1642	Earned Sick Leave (M)	New
8600	Student Transportation (M)	Revised
8670	Transportation of Special Needs Students (M)	Revised

Motion to Approve Item(s) 1 & 2: _____ Second: _____

Roll Call:

Marianne Brown Allison Cox Joseph Ryan Ed Simpson
 James Blumenstein Ammie Davis Nancy Schiavo Jeff Whitman
 Pam Chiaradia Ralph Gilmore

XIII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,

- Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

October Board Secretary's Report

- Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2019. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of October 2019.

October Cash Reconciliation Report

- Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of October 2019.

October Line Item Transfers

6. Motion to approve the bills payable list for November 2019 in the amount of \$11,476.85 when certified.

November Bill List

7. Motion to approve the bills payable list for December 2019 in the amount of \$613,594.86 when certified.

December Bill List

8. Motion approve the voiding of the following Student Activities outstanding checks due to date issued (over one year):

#012717	6/14/17	\$50.00
#012718	6/14/17	\$50.00
#012910	3/9/18	\$70.00
#013082	5/24/18	\$1,000.00
#013209	6/14/18	\$50.00
#013214	6/14/18	\$50.00
#013280	10/31/18	\$14.79

9. Motion to acknowledge Safety Drills conducted in the District Schools:

Haviland Avenue School

November 11, 2019	Fire Drill
November 15, 2019	Lockout

Mansion Avenue School

November 11, 2019	Fire Drill
November 19, 2019	Lockout Drill

Audubon High School

November 15, 2019	Lockdown Drill
November 21, 2019	Fire Drill

10. **Approval of Professional Service Agreements for the 2019-2020 School Year**

WHEREAS, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

WHEREAS, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2019/2020 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

WHEREAS, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2019/2020 school year; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

The Center for Neurological & Neurodevelopmental Health (CNNH)
 Saul Kleinfeld, Dir. of Operations
 Provision:
 Neuropsychological Evaluations: \$2,750
 All other evaluations: \$650

Motion to Approve Item(s) 1 through 10: _____ Second: _____

Roll Call:

___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
 ___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
 ___ Pam Chiaradia ___ Ralph Gilmore

XIV. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan

1. Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

	Participant	Conference Title & Location	Date(s)	Cost
A	Christine Batra	2 Day Trauma Conference. The Body keeps the Score – Trauma Healing King of Prussia, PA	December 6, 2019	Conference Cost \$150.00 Travel

B	Deborah Roncace	Negotiating Health Benefits/Insurance Double Tree, Mt. Laurel	December 17, 2019	Conference Cost \$100.00 Travel
C	Deborah Roncace	Grants and Preschool Double Tree, Mt. Laurel	January 8, 2020	Conference Cost \$100.00 Travel
D	Shamus Burke	ESL Supervisors Roundtable South, Atlantic City, NJ	January 9, 2020	Travel
E	Adrienne McManis	RTI & Reading Disability Blackwood, NJ	January 10, 2020	Conference Cost \$149.00
F	Nicole Szymanski	101 Best Strategies to Increase Effectiveness & Impact of your School Library Mt. Laurel, NJ	January 15, 2020	Conference Cost \$279.00
G	Dennis Bantle	Transition Coordinator Winter Meeting Cherry Hill, NJ	January 16, 2020 Snow date January 29, 2020	No Cost
H	Patricia Myers-Griffith	Transition Coordinator Winter Meeting Cherry Hill, NJ	January 16, 2020 Snow date January 29, 2020	No Cost
I	Christine Fox	Anxiety and Related Disorders Blackwood, NJ	January 24, 2020	No Cost
J	Maria Pousatis	Anxiety and Related Disorders Blackwood, NJ	January 24, 2020	No Cost
K	Christy Rehn	Anxiety and Related Disorders Blackwood, NJ	January 24, 2020	No Cost
L	Shamus Burke	ESL Supervisors Roundtable South, Atlantic City, NJ	March 11, 2020	Travel
M	Shamus Burke	ESL Supervisors Roundtable South, Atlantic City, NJ	May 13, 2020	Travel

2. + Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the November 20, 2019 meeting of the Board of Education.

School	Incident Report Number	Board Determination
Haviland	None Reported	Not Applicable
Mansion	6418	Affirmed
Audubon High School	6465	Affirmed
Audubon High School	6466	Affirmed
Audubon High School	6567	Affirmed

3. + Motion to approve the following field trip requests for the 2019-2020 school year:

School	Destination of Trip/ Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
MAS	Haviland Avenue School C. Ellinwood, S. Moore	12/20/19	Depart 8:30 am Return 10:15 am	1 chaperone, 47 students	HAS Sing Around the Tree	\$74.61 paid by ABOE
HS	Haviland Avenue School R. Hanson-Swinney	12/20/19	Depart 8:45 am Return 9:30 am	1 chaperone, 40 students	HAS Sing Around the Tree	Shuttle with MAS
HS	Academic Challenge Team	1/9/20, 1/14/20, 1/21/20, 2/13/20, 2/27/20	Depart 2:45 pm Return 5:30 pm	1 chaperone, 16 students	Away matches for Academic Challenge Team	\$461.26 Paid for ABOE
HAS	Investors Bank Performing Arts	2/18/20	Depart 9:00 am Return 1:00 pm	10 chaperones, 85 students	To see a play "Rosie Rever,	\$272.85 Paid by

	Center Kdg. Teachers				Engineer"	Students
HS	Ronald McDonald House, Camden E. Willis	3/12/20	Depart 6:00 pm Return 8:00 pm	3 chaperones, 8 students	Providing activities for the children	\$77.00 Paid by ABOE
HAS	Franklin Institute Grade 2 Teachers	3/20/20	Depart 9:00 am Return 2:00 pm	15 chaperones, 85 students	Explore and investigate various hand on activities to deepen their understanding of science.	\$335.47 Paid by Students
MAS	Cherry Hill Skating Center B. Rehn, M. Falkowski	4/2/20	Depart 11:45 am Return 3:30 pm	2 chaperones, 40 students	5 th grade safety patrol skating party	\$77.21 Paid by ABOE
HS	Drexel Cadaver Lab N. Wolgamot	4/23/20	Depart 9:10 am Return 2:32 pm	2 chaperones, 35 students	Hands on experience with the human body for the Human Anatomy & Physiology students	\$25.56 Paid by Students
HS	Baltimore Maryland A. Bulskis	5/13/20	Depart 7:15 am Return 7:00 pm	8 chaperones, 100 students	Sophomore class trip	\$85.00 Cost per student

4. Student Statistics December 2019

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
12/2/2019	275	388	804	24	1491
11/1/2019	277	389	806	24	1496
12/2/2018	313	378	800	26	1517

5 +. Motion to approve homebound instruction for the following student(s):

STUDENT ID#	DATE
00444	Home Instruction effective retroactive to November 5, 2019 – January 5, 2020
42796	Home Instruction effective retroactive to November 13, 2019 – December 4, 2019
10585	Home Instruction effective retroactive to November 25, 2019 – January 25, 2020

6. Motion to approve the agreement for provision of instruction with Brookfield Educational Services Program for Student ID #10334 at an hourly rate of \$40.00, 10 hours per week, effective November 6, 2019 through 2019-2020 school year.

Agreement

Motion to Approve Items 1 through 6: _____ Second: _____

Roll Call:

___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson

___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
 ___ Pam Chiaradia ___ Ralph Gilmore

XV. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore

1. + Motion to accept, with best wishes, the letter of resignation with the intent to retire, from Carol Souder, Instructional Aide at Haviland Avenue School, 29.5 hours per week, effective January 1, 2020.
2. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Anne Marie Harris, Art Teacher at the high school, effective July 1, 2020.
3. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Teresa D'Aprile, Spanish Teacher at the high school, effective July 1, 2020.
4. + Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Patricia Snyder, School Nurse at Mansion Avenue School, effective July 1, 2020.
5. + Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Bernadette Brogna, Special Education Teacher at Mansion Avenue School, effective July 1, 2020.
6. Motion to approve Michael Noce as a part time General Education Aide at the high school at Step 1, \$14.06 per hour, not to include benefits, effective January 8, 2020 or earlier, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, through the 2019-2020 Wrestling season.
7. Motion to rescind the following Audubon Junior-Senior High Avenue School extracurricular contract for the 2019-2020 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education:

Name	Position/Activity	Contractual Rate
Nicole Szymanski	S.T.A.R.S. ½	\$694.50

8. Motion to approve the revised Audubon Junior-Senior High Avenue School extracurricular contract for the 2019-2020 school years based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education:

Name	Position/Activity	Contractual Rate
Janelle Mueller	S.T.A.R.S.	\$1,389.00

9. Motion to approve the following volunteer (un-paid) Community Education Elementary Youth Wrestling Program coaching positions; pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements; fingerprint and background checks will be done through USA Wrestling:

Name	Sport/Activity
Thomas Battillo	Elementary Youth Wrestling
Ed Simpson	Elementary Youth Wrestling
Troy Tucker	Elementary Youth Wrestling
Kevin Donnelly	Elementary Youth Wrestling
Jeffrey Lamancuso	Elementary Youth Wrestling
James Bunt	Elementary Youth Wrestling
Andrew Haubois	Elementary Youth Wrestling
Doak Walker	Elementary Youth Wrestling
Chris Callahan	Elementary Youth Wrestling
Patrick Gallagher	Elementary Youth Wrestling

Roll Call:

- ___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
- ___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
- ___ Pam Chiaradia ___ Ralph Gilmore

XVI. REPORTS:

XVII. HIB District Report

December 2019	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
HAS	0	0	0
MAS #6538, #6567	0	2	2

XVIII.

Superintendent's Report

XIX. (2018) Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown**
- B. CCSBA Rep. Rotation: **Mr. Blumenstein**
- C. AEF Representative: **Ms. Chiaradia**

XX. Board Member Comments

XXI. Public Participation: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

XXII. Executive Session

1. Motion to move the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. **Action may be taken.**

Motion to Approve: _____ Second: _____

Time: _____ Voice Count: _____

2. Motion to reconvene the Board of Education, by Resolution.

Motion to Approve: _____ Second: _____

Time: _____ Voice Count: _____

XXIII. ADJOURNMENT

1. The next Board of Education Reorganization meeting is scheduled for Wednesday, January 8, 2019 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.
2. Motion to adjourn meeting at approximately _____ pm.
Motion to Approve: _____ Second: _____

Roll Call:

___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
___ Pam Chiaradia ___ Ralph Gilmore

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.